What is a MAPS report and how is it helpful?

Briefly, a Michigan Automated Prescription System (MAPS) report is a detailed history of all the Schedule 2-5 controlled substances that a particular patient has legally obtained. This information can be helpful when determining a patient’s dose of medication, contact information of their prescriber(s), whether they have multiple opioid prescribers or regularly visit emergency departments to supplement a single prescriber and, ultimately, how the opioid dose can be effectively and safely tapered.

The Michigan Department of Licensing and Regulatory Affairs further describes the history and utility of this helpful resource:

“The Health Professional Recovery Program (HPRP) was established by the Legislature in 1993 as part of a disciplinary reform effort. The HPRP is a confidential, non-disciplinary program designed to assist licensed or registered health professionals recover from substance abuse/chemical dependency problems or a mental health problem.

Out of the HPRP came the Michigan Automated Prescription System (MAPS). This prescription monitoring program is somewhat unique to the State of Michigan. Prescription monitoring programs are used to identify and prevent drug diversion at the prescriber, pharmacy and patient levels by collecting Schedule 2-5 controlled substances prescriptions dispensed by pharmacies and practitioners.

Collection of this prescription information allows physicians, dentists, pharmacists, nurse practitioners, physician’s assistants, podiatrists and veterinarians to query this data for patient-specific reports which allow a review of the patient’s Schedules 2-5 controlled substance prescription records. This enables the practitioner to determine if patients are receiving controlled substances from other providers and to assist in the prevention of prescription drug abuse.

Prescription data collected by pharmacies and dispensing practitioners is stored into a secure central database within the Department of Licensing and Regulatory Affairs. Only those persons authorized by Section 333.7333a of the Michigan Public Health Code are allowed access to the information contained in the MAPS database, which includes health professionals and law enforcement agencies.”

The following link to online MAPS registration and request, as well as step-by-step instruction to register for, then request a MAPS report:

Register to MAPS Online

Request a MAPS Report

Practitioner Registration to MAPS Online - Instructions

Practitioner Request a MAPS Report - Instructions

Disclaimer: This document is for informational purposes only and is not intended to take the place of the care and attention of your personal physician or other professional medical services. Talk with your doctor if you have questions about individual health concerns or specific treatment options.

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Access the Single Sign On (SSO) by opening your web browser and going to https://sso.state.mi.us/.

Select Register from the State of Michigan Single Sign On screen.

Complete the requested information and select Continue.

Enter a four digit number of your choice OR generate a random four digit number to create your User ID. Confirm the number shown in the blue box by entering it into the empty box. Select Continue.
A *User Registration Confirmation* screen will appear. Confirm all information and select *Submit*.

You will receive a message stating your request is being processed. Select *Close*.

You will receive an email from **SSO_Administrator@michigan.gov** which will provide you with your User ID and Temporary Password.

Access the SSO website at [https://sso.state.mi.us/](https://sso.state.mi.us/) and enter your assigned User ID and Temporary Password. Select *Login*. 
Your **Temporary** Password will automatically expire and you will be prompted to create a new password. Complete the information and select *Change Password*.

You will be presented with a *Change Challenge/Response Answers* screen. Complete questions and confirm answers. This action will allow you to reset your password in the event you forget your password. Select *OK*.

Select *OK* for the following screen.

Select *Done* for the following screen.
You will automatically be routed to the *SOM-DCH Application Portal*. Select *Subscribe to Applications*.

Select *Michigan Automated Prescription System* from the drop down menu and select *Continue*.

Enter your work telephone and select *Continue*.

Confirm information and select *Confirm*. 
At this time, your subscription request has been submitted. Select Close.

You will receive an email notification confirming your subscription.

Once you received email notification of your subscription confirmation, access the SSO (https://sso.state.mi.us/) and log in using your assigned User ID and Password. Select Login.

The Michigan Automated Prescription System link will be available at this time. Select this link to finalize your subscription.
The following *User Details* screen will appear and you will need to finalize your subscription. Select “NO” for the question *Do you work for MDCH?* and complete one of the three following options pertaining to your licensed profession.

**NOTE**

- *DEA #s* will begin with two letters and consist of seven numbers (i.e. AB0101010)

- *License #s* will begin with a prefix of two numbers pertaining to each type of license and then an additional eight numbers:
  - Medicine **43** (4301234567-a total of 10 numbers)
  - Osteopathic **51**
  - Podiatric **59**
  - Pharmacist/Pharmacy **53**
  - Registered Nurse **47**
  - Physician Assistant **56**

**IF YOU ARE A PRACTITIONER WHO DOES NOT DISPENSE CONTROLLED SUBSTANCES IN YOUR OFFICE** complete as shown in the following box:

**IF YOU ARE A PRACTITIONER WHO DISPENSES CONTROLLED SUBSTANCES IN YOUR OFFICE** complete as shown in the following box:
IF YOU ARE A PHARMACIST/PHARMACY complete as shown in the following box:

Once you select Submit your subscription will be activated at which time you will be able to request MAPS reports on patients and/or submit prescription data information.
1. Log on to the Single-Sign on website at https://sso.state.mi.us/. Enter in your User ID and Password to access MAPS. Select Login.

2. Select the *Michigan Automated Prescription System* link.

3. Select *Request a Report* located in the upper right-hand corner.
4. Enter the patient’s first name, last name and date of birth only. Select Next at the bottom of the screen.

5. Provide reason for requesting report. Select Next.

6. Read the certification section and select I so certify to process your request.
7. After confirmation that your request has been received, select *Submit Another Request* or *Close*.

8. The status of your requested report will be listed in the Request Report section of the MAPS home page. The status will state *Processing* during the search of your report. The status will change to *View Report* when the report is ready to view. If the status changes to *Denied* you may contact MAPS staff at 517-373-1737 or at mapsinfo@michigan.gov. Reports will be available for review for 5 days.